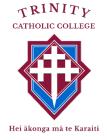
## **POLICY: ENROLMENTS**



## Purpose

As Trinity Catholic College is the only Catholic College in Dunedin, it is important that every eligible enrolment is encouraged.

## **Policy Objectives**

To ensure that an enrolment procedure is in place and that the special character of the College is preserved and maintained.

## **Expectations and Limitations**

- 1. The maximum roll for the College is stated in the Integration Agreement.
- 2. There are clearly defined procedures to follow where there are indications that the roll will exceed the maximum.
- 3. A proprietor's consent form will accompany the application for enrolment form
- 4. The number of non-preference enrolments is stated in the Integration Agreement.
- 5. If non-preference applicants exceed the number of places available, acceptance of enrolment will normally be done according to the agreed priorities (sibling, current attendance at a Catholic College, affinity with the special character).
- 6. All applications for enrolment will be acknowledged.
- 7. The College will pursue an active role in promoting enrolments.
- 8. The College will maintain a computer record of all enrolment details.
- 9. The Principal may consult Parish Priests or the Catholic Education Office to determine Preference of Enrolment before confirming enrolment.

Ratified by Board: Signed for Board

Date: 13 September 2023

Responsibility:Board of Trinity Catholic CollegeReviewed:September 2023Next review date:September 2026Policy:Enrolments

Related Documentation

- Trinity Catholic College Integration Agreement
- Enrolment Scheme Policy
- New Zealand Catholic Bishops Conference *Guidelines for Granting of Preference of Enrolment in New Zealand Catholic Colleges* (available <u>here</u>).